



Indraprastha Institute of Information Technology, Delhi

(A State University, established by Government of NCT Delhi)

Okhla Phase-III, New Delhi-110020

Website: <http://www.iiitd.ac.in>

IIIT-Delhi/ Office Orders/2015/-237

May 8, 2023


Office Order No:-14/2023

Subject: Professional Development Account (PDA) for Ph.D. Students

The Board of Governors, in its 60th meeting held on March 28, 2023, has approved the recommendation of the Finance Committee for the creation of a Professional Development Account (PDA) for the Ph. D. Students.

The PDA will be for the Purchase of Equipment, Travel/Journal Cost, and Contingency. The details are attached.

This is issued with the approval of the Competent Authority.


(Dr. Ashok Kumar Solanki)
Registrar

Encl. As above

Copy for kind information/necessary action (via email)

1. Ph.D. Students
2. Academics Department
3. Finance & Accounts Department
4. IRD Department
5. Store & Purchase Department
6. Academic Administrative Committee
7. Director's Office, *for information*
8. Web-Admin, IIIT-Delhi

Professional Development Account (PDA) for Ph.D. Students

Professional Development Account (PDA) for Ph.D. students along the lines of a Faculty PDA has been created by the Board in its 60th meeting held on March 28, 2023. The PDA will be a consolidated account for different expenses for the research activities of the Ph.D. student. The following is the approved composition of the PDA:

- 1. Contingency:** Rs.20,000 per year (for a maximum of 5 years only)
 - a. The Contingency may be accumulated,
 - b. After five years, no further amount will be credited by the Institute; however, the student may continue to use the accumulated amount until the thesis submission date.
- 2. Purchase of Equipment** (Laptop or other computing equipment): Rs.50,000/- for the entire Ph.D. duration program.
 - a. If needed, the Contingency amount of a year may be added to the Equipment cost only on the recommendation of the student's Advisor,
 - b. Only research-related equipment may be purchased. Non-research equipment, e.g., Phones, Headphones, etc., will not generally be allowed. The Advisor and student will have to provide justification for purchasing non-research equipment. For example, students working in Mobile and Ubiquitous Computing may be allowed to purchase phone but not a student working in an area that does not require a phone as a research device.
- 3. Travel/Journal Cost:** Rs.2.50 lakhs for the entire PhD duration Program (revised from Rs.1.50 lakhs), as approved below:
 - a. Travel can be for a Conference/Workshop/Summer School, etc., on the recommendation of the Advisor only. A Conference/Workshop travel is usually done on acceptance of a Paper only. Reputed Summer/Winter Schools/Symposiums can be attended on the recommendation of the Advisor. Any other research-related travel can also be approved with proper justification from the Advisor.
 - c. Journal's extra page costs, e.g., IEEE Transactions, or payment for publishing in a journal, e.g., Nature, can be considered under this head.
 - d. The student can manage more than one travel within the same budget and similarly can use it for more than one Journal submission etc.

Additionally, as an incentive to encourage publishing in the top-rated approved list, USD 1,000 may be provided.